

Village of North Pekin
318 North Main Street
North Pekin, Illinois
September 14, 2009
Regular Meeting

Village President Steve Flowers called the September 14, 2009 regular meeting of the North Pekin Board of Trustees to order at 6:01 P.M.

Invocation

President Flowers asked for a volunteer, and Trustee Wamsley gave the invocation.

Roll Call

President Flowers asked for Roll Call, and the following trustees were present: Charles Cooper, Gene Wamsley, Kathe Curless, Alex Lambie, Frank Shanklin, and Russ Blumenstock. President Flowers declared a quorum with six trustees present.

Pledge of Allegiance

The board and audience recited the pledge of allegiance.

Approval of Agenda

Trustee Cooper made a motion, second by Trustee Wamsley to approve the agenda with the following changes: Trustee Cooper withdrew the motion to enter into Executive Session for employment reasons; Trustee Shanklin withdrew the motion concerning Conservation Ordinance's; and Trustee Lambie removed the word "mobile" from his motion to pay Altorfer Cat \$5,657.01 for the repair of the generator. On Roll Call Vote all Trustees voted Aye. President Flowers declared the motion carried.

Willock & Warning Audit Report for Fiscal Year 2008-2009

Village Auditor Jim Warning of Willock & Warning reviewed the audit recently completed by his firm for Fiscal Year 2008-2009. Mr. Warning stated the record keeping and internal control, continues to be in good order, as has been in prior years. He stated the office staff does an excellent job of keeping the receipts and disbursements in order for all departments. Mr. Warning stated all the documents pertaining to Board Meeting Minutes, Treasurer's reports, and all supporting documents were found to be in good order and well organized. He stated from an auditors view, the minutes indicated adequate discussion of the expenditure's, with the motions and the actual expenditure's corresponding. Mr. Warning stated the Board remained well within the prepared budget. He also stated the Records and Finance Committee review of internal control of funds on a quarterly basis has been implemented in this current Fiscal Year, of which he was pleased to learn. Mr. Warning informed the Board that revenues from all funds were the lowest since before the year 2000. He stated the Sales Tax, the Income Tax, and overall taxes were down from the prior Fiscal Year. Mr. Warning reported that the interest earnings were down over \$7,000.00. He stated the General Fund revenues were down \$67,000.00, with the expenditure up \$884,000.00 from the prior year. Mr. Warning stated the operating income for the water department was the lowest it has been since 2002, with the sewer department being the lowest since prior to the year 2000. Mr. Warning stated the water and sewer expenditures were down from the prior years. He also stated for this Fiscal Year the Village is already down almost \$53,400.00 in taxes not related to property tax revenues. The percentage of multiple tax's which are down from a year ago at this time, range from

55% to 12%. He stated the State Sales Tax is down almost \$36,000.00, with the State Income Tax being down almost \$15,000.00 from the prior year. Mr. Warning suggestions were concerning expenditures, that the Village prioritize the basic service spending, take discounts when available, review capitol expenditures, and look at maintenance schedules on the fixed equipment, which might enable the Village to use the equipment for a longer period of time. Mr. Warning reminded the Board to remember to take all of the debt retirement into account, which would be your working capitol loan at Morton Bank, and the purchase of the new fire truck. He stated in May of 2010 you will have a \$46,000.00 annual loan payment that you will be paying for ten years. Mr. Warning stated there is a lot of fixed debt staring the Village in the face, and prioritizing is very important. He stated that in the water and sewer fund, the cash and investments balances were the lowest they have been since before the year 2000. The cash in the bank on April 30, 2009, was down almost \$320,000.00 from April 30, 2008. Mr. Warning reminded the Board that they will be in this so called recovery for a long time. He commended the Board for the fine job they do in reviewing and discussing their expenditures, and not allowing decisions to fall thru the cracks. Trustee Wamsley thanked Trustee Curless for taking on the job of reviewing the quarterly audit with the office staff. Trustee Wamsley asked the Auditor to give his recommendation for putting back a money reserve. Mr. Warning stated in years past, it used to be a six month reserve, but over the years a three month reserve has become more plausible. He stated he has noticed the State Income tax remittance from the State of Illinois is being received almost 29 days later than it was one year ago, which could be an indicator of what is coming down the road with the State of Illinois. He stated if the State starts holding onto the Village's tax remittances, it would put a financial burden on the Village funds. Mr. Warning stated there is no right or wrong time frame, although the Village should take the amount upon review on a quarterly basis or at mid Fiscal Year. President Flowers thanked Mr. Warning for his audit review.

Public Input on Agenda and Audience Participation

Bill Buhl of 10 Glen Lane stated he has pictures of the house at 12 Glen Lane which shows the mess he has to live next door too. He asked permission to submit the pictures to the Board, in hopes of getting something done to clean up the mess.

Jeff Butler of 14 Glen Lane stated he also has pictures of the mess at 12 Glen Lane. He stated he has contacted the police many times, and was basically told to install a privacy fence so he does not have to look at it.

Bill Faichney of 133 Sunset Blvd. stated that at the curb on the corner of Sunset and Morgan the weeds are about six inches high, and they are restricting the water from entering the storm drain. President Flowers stated he will have the Public Works look at the problem.

Barbara Kaiser of 367 Forrest Drive stated that under Old Business there is a motion to pay Eweart Rice \$17,500.00, and she asked the board to think about paying this to Mr. Rice. She also stated even if you pay him this money, you will not be done with him.

Shirley Garrison of Proven Ground Farm's located at 141 S. Main Street stated the only way to deal with a bully is to stand up to him, and this is not the first time you have been threatened by Mr. Rice. She also stated she hopes the Board will take the auditor's advice and watch the expenditures.

Sharon Rast of 323 Forrest Drive asked what the \$17,500.00 was for. President Flowers stated it was to settle a contract dispute with Eweart Rice. She stated it would be paid with her tax dollars, and she is against paying Mr. Rice anything.

Shirley Garrison of Proven Ground Farm's located at 141 S. Main Street asked what contract the Village had, as we had no contract with Mr. Rice.

Barbara Kaiser of 367 Forrest Drive asked if this is the contract Mr. Rice had sued us over. President Flowers stated that is correct, and Attorney Tibbs will be able to clarify any questions the Board and the audience has when he arrives at this meeting.

Sharon Rast of 323 Forrest Drive asked if this will be the last time the Village will have to pay Mr. Rice anything. President Flowers stated yes.

Consent Agenda

Trustee Lambie made a motion, second by Trustee Cooper to approve the Consent Agenda including the Minutes of the Regular Board Meeting of August 24, 2009; approval of payment of bills in the amount of \$84,972.93; Consent motions - motion to approve expenditure of \$118.00 to install a radio in the new dump truck, with the cost to be split between water, sewer and streets. Work to be completed at Moyers Electronics. (Lambie); motion to approve expenditure of up to \$150.00 to install a radio in the new pickup, with the cost to be split between water, sewer, and streets. Work to be completed at Moyers Electronics. (Lambie); motion to approve \$225.00 for the Fire Departments Open House to be held on October 10, 2009 from 10:00am to 1:00pm. (Cooper); motion to approve \$540.00 for medical supplies at the Fire Department. (Cooper); motion to approve \$600.00 for the E- Justice System for the Police Department. (Cooper); motion to purchase a 36 inch culvert for Morrissey Park at a cost of \$1,000.00, to be paid from TIF funds. (Shanklin); motion to purchase two swings, three picnic tables, and three benches for Morrissey Park at a cost of \$5,752.10, to be paid from TIF Funds. (Shanklin); motion to purchase two garage door's, two openers and wiring, for the police department garage from Greg's Garage Doors, at a cost of \$3,495.00. (Shanklin). On Roll Call Vote all Trustee's voted Aye. President Flowers declared the motion carried.

Committees

Water and Sewer

Alex Lambie

Trustee Lambie made a motion, second by Trustee Wamsley to approve Ordinance #884, an Ordinance accepting the \$10,100.00 bid for the 1999 Dodge 4x4 one ton dump and plow truck from Harry Anthony of 1719 Heisel, Pekin, Illinois. On Roll Call Vote, all Trustees voted Aye. President Flowers declared the motion carried.

Trustee Lambie made a motion, second by Trustee Cooper to approve an expenditure of \$1,000.00 for an 8" water main valve. On Roll Call Vote all Trustees voted Aye. President Flowers declared the motion carried.

Trustee Lambie made a motion, second by Trustee Blumenstock to pay Altorfer Cat, \$5,657.01 for the repair of the generator. Trustee Wamsley asked what repairs were completed on the generator. Trustee Lambie stated the brain module had to be replaced, but is now in running. On Roll Call Vote all Trustees voted Aye. President Flowers declared the motion carried.

Trustee Lambie made a motion, second by Trustee Blumenstock to approve Ordinance #885, an Ordinance regarding water and sewer rate increase for the Village of North Pekin, to be effective on bills generated on October 1, 2009. On Roll Call Vote, all Trustees voted Aye. President Flowers declared the motion carried.

Streets and Alleys

Kathe Curless

Trustee Curless made a motion, second by Trustee Lambie for discussion to pay ICCI, \$341,019.19 on the Lee/Elm Street Project. On Voice Vote for discussion, all Trustees voted Aye. President Flowers declared the motion carried. Trustee Curless stated this is not the final bill, and a retainage fee of 5% which is \$46,068.16 is being held until the items on the punch list have been completed.

Trustee Curless made a motion, second by Trustee Lambie to approve paying ICCI, \$341,019.19 on the Lee/Elm Street Project, to be paid from the revolving line of credit with Morton Bank. On Roll Call Vote, all Trustees voted Aye. President Flowers declared the motion carried.

Trustee Curless made a motion, second by Trustee Lambie for discussion to purchase from Midwest Construction Service, at a cost of \$97.00 each; 4 red solar powered flashers (2 at Elm and Main, and 2 at Lincoln and Main), and 1 amber flasher for the blind entrance sign on Main). Total cost of \$575.00, to be paid from the street fund new equipment, 01-6990. On Voice Vote for discussion, all Trustees voted Aye. President Flowers declared the motion carried. Trustee Curless stated these flashers are operated on D cell alkaline batteries, and hope these flashers will help cut down on people running the stop signs. An change in the individual cost was corrected to \$112.00 each, with a total cost of \$560.00

Trustee Curless made a motion, second by Trustee Blumenstock to purchase from Midwest Construction Service, at a cost of \$112.00 each; 4 red solar powered flashers (2 at Elm and Main, and 2 at Lincoln and Main), and 1 amber flasher for the blind entrance sign on Main. Total cost of \$560.00, to be paid from the street fund new equipment, 01-6990. On Roll Call Vote, all Trustees voted Aye. President Flowers declared the motion carried.

Trustee Curless made a motion, second by Trustee Cooper for discussion to approve Ordinance #881, an Ordinance concerning parking prohibited in specified area's in the Village. On Voice Vote for discussion, all Trustee's voted Aye. President Flowers declared the motion to discuss carried. Trustee Curless stated this Ordinance has been reviewed numerous times, and this should be the final draft.

Trustee Curless made a motion, second by Trustee Cooper to approve Ordinance #881, an Ordinance concerning parking prohibited in specified area's in the Village. On Roll Call Vote, Trustee's Curless, Cooper, Lambie, Blumenstock, and President Flowers Voted Aye. Trustees Wamsley and Shanklin voted No. President Flowers declared the motion carried with a five to two vote.

Public Safety

Charles Cooper

Trustee Cooper stated he had previously withdrawn his motion to enter into Executive Session at this meeting.

Trustee Cooper made a motion, second by Trustee Wamsley to hire Amy Landrith for the position of part-time crossing guard. On Voice Vote, all Trustee's voted Aye. President Flowers declared the motion carried.

Trustee Cooper made a motion, second by Trustee Wamsley for discussion concerning Central Groveland Fire Protection District Appropriations Ordinance for the Fiscal Year 2009 -2010. On Voice Vote for discussion only, all Trustee's voted Aye. President Flowers declared the motion carried. Village Attorney Anderson explained the contract details the Village has with Groveland Fire Protection. He stated in prior years the Village has had concerns with the proper amounts Groveland has levied on their property taxes. Attorney Anderson stated he will contact Central Groveland's Attorney, Thomas Davies asking him to please check the numbers on the Ordinance, and see if they can tax levy a little higher.

Trustee Cooper made a motion, second by Trustee Shanklin to approve Central Groveland Fire Protection District Appropriations Ordinance for Fiscal Year 2009-2010 subject to the Village Attorney's review. On Roll Call Vote all Trustees voted Aye. President Flowers declared the motion carried.

Health and Flood Control

Russ Blumenstock

Trustee Blumenstock made a motion, second by Trustee Shanklin for discussion concerning the flood plain. On Voice Vote all Trustees voted Aye. President Flowers declared the motion carried. Trustee Blumenstock stated he would like to investigate some properties located within the current flood plain, and try to remove them from the flood plain. He also stated he did not want to cost the Village any expense. It was the consensus of the Board that Board approval is not needed for Trustee Blumenstock to investigate the flood plain.

Records and Finance

Gene Wamsley

Trustee Wamsley made a motion, second by Trustee Cooper to deposit \$100,000.00 in a six month CD for a three month emergency hold-back of expense funds. Trustee Wamsley stated especially after the Auditors review tonight, he felt it is important to put some funds back for emergencies. He stated hopefully the Treasurer will be able to get a decent rate on a CD. Trustee Curless asked if these monies will come out of the General Fund, and Trustee Wamsley stated that is correct. On the Roll Call Vote for the original motion, all Trustees voted Aye. President Flowers declared the motion carried.

Trustee Wamsley made a motion, second by Trustee Lambie to pay \$30,000.00 monthly on the revolving street loan at Morton Bank, or \$15,000.00 monthly if the General Fund balance requires a lower payment. Trustee Wamsley stated he would bring the payment amount to the Records and Finance Committee Meeting if the funds will not allow a \$30,000.00 monthly payment, and the Committee will make the decision on the amount to pay. On Roll Call Vote for the original motion, all trustees voted Aye. President Flowers declared the motion carried.

Public Property and Parks

Frank Shanklin

Trustee Shanklin stated he had previously withdrawn his motion concerning Conservation District Ordinances.

Trustee Shanklin made a motion, second by Trustee Wamsley to pay Mid Illinois Contractors, \$46,212.83 for the Morrissey Park Sidewalk Improvements, to be paid from TIF Funds. He stated there is a 5% retainage fee of \$2,446.96 on the invoice. Trustee Wamsley asked if the final cost was lower than the original bid. Trustee Shanklin stated this is correct. On Roll Call Vote for the original motion, all Trustees voted Aye. President Flowers declared the motion carried.

Planning and Zoning Commission

Zoning Officer Mike Johnson reported he has issued a building permit to 109 S. McArthur whom was adding a deck to his residence. Mr. Johnson stated the resident did not have a permit, and he stopped to talk with him. The resident then came to the hall, and a building permit was issued. He also stated there are two residents whom have not completed construction from issued building permits. Mr. Johnson stated he is going to send each a letter asking them to attend the next Planning and Zoning Meeting on October 13, 2009. He also stated he has received several calls on unsightly site complaints which he will forward to the President. Mr. Johnson asked the Board if they want

the Planning and Zoning Commission to get involved with the sign issues. He stated a commission member has drafted a letter which has some very good ideas which the Commission would like to discuss at their next meeting. Mr. Johnson stated, the Commission would then forward the letter to the Village Board and the Village Attorney to see if there are any possible ideas the Board could utilize. It was the consensus of the Board to have the Planning and Zoning Commission proceed with their reviews, and present them to the appropriate Committee Chairperson, or the President.

President Flowers asked Mr. Johnson if the Commission has reviewed and updated the current Zoning Map. Mr. Johnson stated the map has been completed, and ready to be submitted to Engineer Patrick Meyer. Cindy Briggs will contact Mr. Meyers concerning the map.

Correspondence

Cindy Briggs

Monies Received August 24, 2009 - September 10, 2009

Received From	Description	Amount
State of Illinois	Police Grant-reimburse M. Johnson Training	\$1,230.00
J. Cassidy Jr	Filing Fee/Building Permit-321 Highway	\$55.00
M. Hickman	Building Permit/101 Elm	\$50.00
J. Miller	Park Reservation	\$25.00
Police Reports	5 @ \$5.00 each	\$30.00
Oink & Moo	Peddler's License - 1 year	\$25.00
N. Daniels	Filing Fee/Building Permit-109 S. McArthur	\$55.00
Ordinance Violation	Ticket#1109 - drugs	\$150.00
State of Illinois	1% Sales Tax - June 2009	\$40,973.22
State of Illinois	Auto Rental - June 2009	\$30.51
Total Income		\$42,623.73

Village President

Stephen Flowers

President Flowers stated the State of Illinois said we did not need plates for the generator on the trailer, as it is considered construction equipment. Superintendent of Public Works Frank Hardy stated the trailer is already wired for lights, and they are in operation.

President Flowers stated the Village can pass an Ordinance concerning the Kawasaki mules being used for Village maintenance or official village business. Trustee Cooper made a motion, second by Trustee Shanklin to instruct the Village Attorney to create an Ordinance enabling the Village to use the Kawasaki mules to be driven on the streets. Trustee Shanklin asked if this Ordinance will only pertain to mules that are owned by the Village. President Flowers stated that is correct. On Roll Call Vote, all Trustees voted Aye. President Flowers declared the motion carried.

President Flowers appointed Susan Tisdale to the Community Improvement Committee. Trustee Cooper made a motion, second by Trustee Curless to accept President Flowers appointment of Susan Tisdale to the Community Improvement Committee. On Voice Vote all Trustee's voted Aye. President Flowers declared the motion carried.

President Flowers requests a motion to approve a trial three month Liquor License to the Chateau on the Lake, enabling the business to serve Champaign on Sundays from 10:00am to 2:00pm for their Champaign Brunch. Trustee Wamsley made the motion, second by Trustee Cooper to approve the above request. On Roll Call vote, all Trustees voted Aye. President Flowers declared

the motion carried. Village Attorney Anderson stated a Resolution should be created, which he will prepare and present at the next Board meeting.

President Flowers stated there is a new business interested in locating in Parkside Plaza. He stated they have contacted him concerning possible tax breaks, or assistance with remodeling.

President Flowers thanked Bill Clutts for the time he spent working on the flood plain issue.

Trustee Wamsley stated the Oink & Moo vendor located at the corner of West Lane and Route 29 moved on Sunday. President Flowers stated they had paid their peddlers fee.

Old Business

Village Attorney Anderson reviewed with the Board his conversation with Village TIF Attorney Mike Tibbs. He stated Attorney Tibbs contacted him with the Eweart Rice settlement agreement, to see if he had any concerns with the agreement. Attorney Anderson stated he wanted the Board to make sure there are no other pending concerns they have with Mr. Rice. Attorney Tibbs entered the meeting at 7:45pm. Attorney Tibbs stated this settlement dispute and agreement is a release which releases the Village and also releases Eweart Rice. He stated this means Mr. Rice cannot make any further claims against the Village under any prior development agreement, and the reverse is also true in that the Village cannot make any claims against Mr. Rice under the prior development agreement. Attorney Tibbs stated that if there is anything the Board knows of that is still pending with Mr. Rice, now is the time to speak. He also stated if new issues arise after the execution of this agreement, it is a new situation, and does not fall under this settlement. Frank Hardy stated the issues in Main Street Subdivision are water valves buried, water valve boxes broken, fire hydrant's buried, curbs cracked and settled, and storm drains settling. He stated these problems never did get corrected by the developer.

President Flowers allowed the Audience to participate and ask Attorney Tibbs questions.

Audience Participation & Guest Speaker

Barbara Kaiser of 367 Forrest Drive stated she was under the impression that there was not a contract, but an agreement to agree with Mr. Rice. She asked Attorney Tibbs if the settlement will only pertain to TIF, or will it include other areas in the Village Mr. Rice is involved with. Attorney Tibbs stated the dispute involves only the TIF district agreement the Village previously signed with Mr. Rice. Mrs. Kaiser stated the State of Arizona does not allow TIF, and she knows why.

Shirley Garrison of Proven Ground Farms located at 141 S. Main Street asked Attorney Tibbs if this settlement includes any negligence on Mr. Rice's part in the Main Street Subdivision that might be found at a later date. Attorney Tibbs stated that would be correct. Because the Village has accepted the Subdivision, and the warranty time has expired, it would be the Villages responsibility. Mrs. Garrison asked why this would involve anything but the TIF district. She also stated TIF ends in October 2009. Mrs. Garrison asked why would the Village pay Mr. Rice \$17,500.00 when TIF ends in one month? Attorney Tibbs stated if Mr. Rice were to proceed with the lawsuit, which the courts have given him the authority, it would cost the Village much more than \$17,500.00. He stated by settling this contract dispute, the Village ends the lawsuit possibilities.

Bill Faichney of 133 Sunset Blvd. stated he feels Mr. Rice has taken money from the taxpayers pockets, and would like to eliminate any involvement the Village has with Mr. Rice.

Trustee Wamsley asked Attorney Tibbs if the \$17,500.00 can actually be paid from the TIF funds. Attorney Tibbs stated that it does qualify, and it can be paid from the TIF funds.

Trustee Shanklin asked if the TIF property taxes levied in 2009, and payable in 2010 will be received by the Village. Attorney Tibbs stated he spoke with Angie Gandy at the County Clerk's

office, and she initially stated the Village would not receive TIF property taxes in 2010. Attorney Tibbs asked Angie to review the state statute, and it was discovered that the Village will indeed receive TIF property taxes collected in 2010. He also stated the letter he gave to the Board tonight will explain this and many more questions concerning what the Village can do in the TIF District. Attorney Tibbs suggested the Board review his letter, and if anyone had questions, to please contact him.

Trustee Shanklin asked Attorney Tibbs about what happens to the monies left in TIF after 2010. Attorney Tibbs stated per state statute the portion of monies left in TIF are divided between the Village and the Illinois Department of Revenue in proportion of the amounts paid by the Village and the Illinois Department of Revenue.

Bill Faichney of 133 Sunset Blvd. stated he felt if the Board paid Mr. Rice anything, the Board needs to do away with the TIF district, because Mr. Rice will come back and want more money if TIF is not closed.

Old Business

Trustee Lambie made a motion, second by Trustee Blumenstock to pay \$17,500.00 to Ewart Rice to settle a contract dispute, and to approve a related settlement agreement, to be paid from TIF funds. Trustee Wamsley called for the question. On Voice Vote to call for the question, all Trustees voted Aye. On the original motion to pay \$17,500.00 to Ewart Rice to settle a contract dispute, and to approve a related settlement agreement, to be paid from TIF funds, Trustee's Curless, Shanklin, Cooper, Lambie, and Blumenstock voted Aye. Trustee Wamsley voted No. President Flowers declared the motion carried five to one.

New Business

None.

Audience Participation

Bill Clutts of 101 Marion stated the Community Improvement Committee got a good start on repainting the "Welcome to North Pekin" signs on Route 29. He also stated if the Board approves, he will pursue further work on the flood plain information. Mr. Clutts stated he will give to the Office Manager his formula on figuring the new water and sewer rates.

Sharon Rast of 323 Forrest Drive asked if the batteries are included in the price of the solar powered sign flashers. Trustee Curless stated the flasher's use D-cell alkaline batteries.

Frank Hardy, Superintendent of Public Works asked the Board if the money received from the sale of the 1999 Dodge pickup will be deposited into the Truck Sinking Fund. It was the consensus of the Board to put a motion on the next agenda, concerning where to deposit the proceeds from the sale of the truck. He also stated the Village needs to get the flood levy credited by an Engineer as soon as possible. President Flowers asked Mr. Hardy to get with the Health and Flood Committee for direction on getting the flood levy certified, and then bring it back to the Board at the next Board Meeting. Mr. Hardy stated the chain link fence at Morrissey Park was damaged, and will cost \$1,000.00 to repair. He also informed the Board that the Village has a \$500.00 deductible, and he hopes the Police Department will catch the people who vandalized the fence. Mr. Hardy also stated the fence has been repaired.

Shirley Garrison of Proven Grounds Farms located at 141 S. Main Street stated she felt the residents needed to receive a letter concerning the water and sewer rate increases. She also stated she realizes the increase is justified.

Bill Buhl of 10 Glen Lane stated he would appreciate the Board looking into the situation next door to him. He also commented that the swimming pool has green water, and feels it is a safety hazard.

Richard Moon of 304 Lincoln Blvd. stated that if someone is interested in the flood plain, there is a Chapter in the Village Code book which has federal regulations written all over it.

Bill Clutts of 101 Marion stated the Flood Plain Act was created many years ago.

Adjournment

There being no further business to come before the board at this time Trustee Cooper made a motion, second by Trustee Shanklin to adjourn the September 14, 2009 regular meeting of the North Pekin Board of Trustees. On Voice Vote all Trustee's voted Aye. President Flowers declared the motion carried, and the meeting was adjourned at 9:01pm.

Respectfully Submitted,

Cynthia Briggs
Deputy Clerk